

1. TITLE OF THE CERTIFICATE (CZ)<sup>(1)</sup>

**Výuční list z oboru vzdělání:  
23-68-H/01 Mechanik opravář motorových vozidel (denní studium)**

<sup>(1)</sup> In the original language

2. TRANSLATED TITLE OF THE CERTIFICATE<sup>(2)</sup>

**Apprenticeship Certificate in:  
23-68-H/01 Automotive Repairman (full-time study)**

<sup>(2)</sup> This translation has no legal status.

## 3. PROFILE OF SKILLS AND COMPETENCES

**General competences:**

- take responsibility for completion of tasks in work or study;
- adapt own behaviour to circumstances in solving problems;
- be familiar with various methods of learning, use sources of information well, show functional literacy;
- understand assignments or identify the cores of problems, exert variable solutions, work both independently and within a team;
- communicate in one foreign language at the level of at least A2+ of the Common European Framework of Reference for Languages;
- cope with changing socio-economic conditions, be financially literate;
- be aware of the labour market mechanisms, and of the employee-employer relationships, act on career decisions responsibly, understand the significance of lifelong learning;
- use basic mathematics and the basic principles of physics and chemistry when needed in daily situations;
- work with the means of information and communication technologies, exploit adequate sources of information, handle information effectively;
- act in an environmentally-conscious manner and in compliance with strategies for sustainability;
- support values of local, national, European and world cultures, recognize the value of life;
- exert fundamentals of health protection, occupational safety, and fire prevention and safety;
- exert norms and prescriptions in the field.

**Vocational competences:**

- carry out the assembly, disassembly, repair and tune-up of motor vehicles;
- inspect shape, position, dimensions, parameters, and electrical readings, compare these with data established by the manufacturer and then adjust and set the prescribed parameters;
- check and replenish all fluids necessary for operation;
- perform prescribed warranty and post-warranty inspections;
- carry out basic repairs of vehicle electrical wiring and electrical systems;
- perform functional testing of vehicles;
- diagnose the defects of individual functions, aggregates, and elements using common and special meters, measurement instruments, and diagnostic aids, and determine their causes;
- select original and alternative parts, kinematic and fluid mechanisms, electronic elements etc. eliminate defects;
- assess the degree of wear and functional capabilities of individual components with respect to optimal performance and load capacity, and recommend preventative measures;
- perform basic processing of technical materials by hand or machine, including preparation of these materials before processing, select suitable materials and technological processes in carrying out such work;
- select and use machinery, instruments, equipment, assembly tools, preparations and aids, lifts, and other auxiliary systems;
- select and properly apply preparations intended to protect the surfaces of parts against detrimental effects of their environment;
- select and use technical documentation for a given type of vehicle, read and understand technical diagrams, schematics, and tables and determine corresponding parameters;
- keep initial assessment and subsequent documentation of vehicle repairs;
- prepared to obtain class C driver's license.

## 4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE

Graduates are employed in the field of motor vehicle manufacture and repair in mass transit repair shops, service stations, technical inspection stations, emissions measurement, etc., in the assembly and disassembly, maintenance, diagnostics, tune-up and replacement of parts, components and aggregates, functional inspections following repairs and tune-ups, recordkeeping of vehicle repairs, and provision of materials and spare parts.

Examples of possible job positions include: car mechanic, mechanic for single track vehicles, truck and bus mechanic, personal vehicle mechanic, tire shop mechanic.

### 5. OFFICIAL BASIS OF THE CERTIFICATE

<b>Name and status of the body awarding the certificate</b> Střední škola polytechnická Kyjov, příspěvková organizace Havlíčkova 1223/17 Kyjov 69701 CZ public school	<b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b> Ministry of Education, Youth and Sports Karmelitská 7 118 12 Praha 1 Czech Republic
<b>Level of the certificate (national or international)</b>  Upper secondary education completed by the final examination (Apprenticeship Certificate) <b>ISCED 353, EQF 3</b>	<b>Grading scale / Pass requirements</b> 1 excellent (výborný) 2 very good (chvalitebný) 3 good (dobrý) 4 satisfactory (dostatečný) 5 fail (nedostatečný) <i>Overall assessment::</i> Prospěl s vyznamenáním: Pass with Honours (the average mark is ≤ 1,5) Prospěl: Pass (an examination mark is not worse than 4) Neprospěl: Fail (the examination mark in one or more subjects is 5)
<b>Access to next level of education / training</b> ISCED 354, EQF 4	<b>International agreements</b>
<b>Legal basis</b> Law No. 561/2004 on Pre-school, Basic, Secondary, Post-secondary and Other Education (School Act) as amended by later regulations	

### 6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

Description of vocational education and training received	Percentage of total programme	Duration
<ul style="list-style-type: none"> <li>• School- / training centre-based</li> </ul>	The ratio between theoretical education and practical training is defined by education providers themselves with regard to the respective educational programme and the employers' needs.	
<ul style="list-style-type: none"> <li>• Workplace-based</li> </ul>		
<ul style="list-style-type: none"> <li>• Accredited prior learning</li> </ul>		
Total duration of the education / training leading to the certificate		<b>3 years / 3 072 lessons</b>
<b>Entry requirements</b> Completed compulsory school education		
<b>Additional information</b> More information (including a description of the national qualifications system) available at: <a href="#">EQF</a> , <a href="#">EURYDICE</a> , <a href="#">NPI</a>		
<b>National Pedagogical Institute of the Czech Republic – National Europass Centre Czech Republic, Senovážné nám. 872/25, 110 00 Praha 1</b>		
		  stamp and signature <b>Done at Prague for the school year 2023/2024</b>

**(\*) Explanatory note**

The Certificate supplement provides additional information about the certificate and does not have any legal status in itself. Its format is based on the Decision (EU) 2018/646 of the European Parliament and of the Council of 18 April 2018 on a common framework for the provision of better services for skills and qualifications (Europass) and repealing Decision No 2241/2004/EC.

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